








Trade Assessments Ltd

Trade Assessments Ltd was established with the express aim of delivering high class training, education and assessment across an extensive range of Construction, Civil Engineering and associated provision, both in the workplace and off the job at our well-equipped and accredited civil engineering training centre.

Since its beginning, in 2003, TAL has established itself as a leading Hampshire based Training Provider. We have extensive experience of working independently and in partnership with Government Agencies and Colleges to deliver an outstanding training, education and assessment service to an extensive range of Major Contractors, Home Builders, Independent businesses and Sole traders.

Call or email us, or visit our website or Facebook page for further information regarding our **Solent area Skills Support for the Workforce Project funded through the European Social Fund**

-  01962 772 085 (Mon-Fri 9am-4pm)
-  (click the link): info@tradeassessmentsltd.com
-  (click the link): <http://www.tradeassessmentsltd.com/contact-us>
-  (click the link): facebook.com/TradeAssessments/
-  Call into our Training Centre (Mon-Fri 9am-4pm):
 - Trade Assessments Ltd
 - Dean Farm Buildings
 - Bighton Hill
 - Ropley
 - Hampshire
 - SO24 9SQ



ESF supported provision

CSW Group <https://cswgroup.co.uk/about-csw-group/yp/> has been chosen to manage a new initiative that is co-funded by the European Social fund (ESF) and the Skills Funding Agency (SFA) to support employees develop their skills.

Trade Assessments Ltd is proud to announce it has been chosen by CSW Group as a delivery partner to support this project', which has been branded 'Employees Support and Skills in the Solent area (SSW)'.

What does this mean for employers and their employees?

If you are an organisation working across the Solent Local Enterprise Partnership Area with fewer than 250 employees and need to develop your workforce to fill roles that require intermediate, technical and higher level skill your company could benefit from:

- a free organisational training needs analysis and employee skills profile in line with your business need
- free regulated training and assessment for employees aged 18+ (subject to terms, conditions and qualifications offered by TAL under this project)
- support to help employees progress into further training, education or apprenticeships

Ask if your training requirements can be delivered through our ESF project

CITB grants

- further details of any grant entitlement can be found at <https://www.citb.co.uk/grant/> or discuss with CITB Advisor

Key employer responsibilities

- Support the employee and TALs tutor/assessor to achieve the learning outcomes
- Work with TALs representative to undertake an Organisational Training Needs Analysis
- Complete project documentation as required
- Confirm employment status of employee
- Confirm Progression within the workplace (not necessarily attracting an increase in salary) / progression into further education
- Work with TALs representative to complete a project related Case study (benefits of the project to employer / employee)
- Complete an Exit survey

Key employee responsibilities

- Work with TALs tutor/assessor to complete a Skills Scan and induction documentation
- Provide identification (passport/ birth certificate, or other listed form of ID) to confirm identity
- Undertake a British Key Skills Builder initial assessment
- Participate with employer / tutor assessor to complete their learning aims (qualifications)
- Complete all project documentation as required
- Work with TALs representative to complete a project related Case study (benefits of the project to employer / employee)
- Complete an Exit survey
- Show commitment to complete their learning aims (qualifications)

Conditions of ESF support on this project

- For full State Aid information refer to the BIS guidance:
<https://www.gov.uk/guidance/state-aid>
- The **De Minimis** regulation allows Member States to give comparatively small amounts of support up to a certain limit, which may be paid for almost any purpose, as long as it meets all of the conditions set out in the Regulation. Prior notification and approval are not necessary as long as the requirements of the regulation are met.
Legal basis for De Minimis is the Commission Regulation on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to aid.
De Minimis aid is used to describe small amounts (€200,000 over a 3 year fiscal period) (€100,000 in the road freight transport sector) of support which complies with the De Minimis. 4.3 The European Commission considers that public funding which complies with the De Minimis regulation has a negligible impact on trade and competition, and does not require notification and approval.
- **ESF support is dependent on company size.** It is available to SMEs (less than 250 employees or balance less than €43M or annual turnover of less than €50M). Where respondents are unsure, clarification and evidence should be sought and submitted with this form e.g. if the number of employees might be 250 or 300, consult payroll and send a letter from the enterprise confirming the actual number of employees.
The number of employees corresponds to the number of annual working units (AWU) – that is, full-time equivalents (FTE) during one year, with part-time and seasonal workers being fractions of AWU. The reference year is to be the last approved accounting period. The turnover and balance sheet total thresholds are those of the last approved 12-month accounting period. In the case of newly established enterprises whose accounts have not been approved, the thresholds shall be derived from a reliable estimate made in the course of the financial year.
- In addition to undertaking an agreed NVQ at level 2, the beneficiary is required to undertake one unit of a level 3 qualification, we recommend the [Co-ordinating and Organising Work Operations in the Workplace](#) (QCF213V2) of the NVQ3 Occupational Work Supervision qualification
- Participants must demonstrate evidence of progression within the workplace (not necessarily attracting an increase in salary) and/or progression into further education
- Delivery must take place within the Solent LEP area